

PRE AND POST EVENT INFORMATION

To help Action for Market Towns tailor this event to your needs, it is very important that we understand your expectations of the event beforehand and evaluate its impact afterwards. We therefore ask that you please take a moment to answer the questions below (most questions only require you to mark the relevant box).

You will have the chance to review your original responses and complete the 'post event' boxes 6 months after the event. This will help both you and us to understand whether the event has had a positive impact.

- 1 Please rate your current level of knowledge in relation to Employment Law where 1 = no knowledge, and 6 = fully conversant with all aspects of the law**

1 2 3 4 5 6

- 2 Do you have any of the following policies in place?**

		Pre-event (x)
a)	Disciplinary Policy	
b)	Grievance Policy	
c)	Equal Opportunities Policy	
d)	Health and Safety	

- 3 Do you have a job description for each of your employees? YES / NO**

- 3 What is the main thing you hope to learn from this event?**